Wildwood History Website It's Spring! "Turn Your Leaf Green" Help Guide

Access the Wildwood History Website

For direct access, go to: http://wildwood.campwestminster.com/

From the Camp Westminster (<u>www.campwestminster.com</u>) website:

- 1. Select the "Alumni" tab to open a dropdown menu
- 2. Select "Wildwood History Project" from the dropdown menu

View the Camper/Counselor & Doeskin Symbol Directories

- 1. Select "Campers and Counselors" to view the camper & counselor directory
 - The website has been populated with "placeholders" for each Wildwood year
 - Once you have registered, your leaf will "turn green." Select your green leaf to display your contact information.
 - Select *any* green leaf to view the contact information for your Wildwood sisters
- 2. Select "Doeskin Symbols" to view the doeskin symbol directory
 - Please help us complete the directory by emailing additions and corrections to: <u>roz.mccreery@cox.net</u> (there is an email link at the top of the website)

Register (Turn Your Leaf Green!)

- 1. Select "Register" at the top, right corner of the website to open the registration window
- 2. Create a Login using your email & a password
- 3. Enter your Contact information
 - Note: Most people will remember you by the last name you used at camp. It will be helpful to include the last name that you used at camp, if you are currently using a different name.

For example, Kris Ayers would register as follows: First Name: Middle Name: Last Name: (Van Ranst) Ayers Which will display on the website as: Kris (Van Ranst) Ayers

- 4. Enter your "Wildwood Camper Information" for the first year. (Note: You will be able to add additional information for another year after you complete your registration.)
 - Select the "role" for which you are registering (camper, counselor, CIT, protector)
 - Enter: "Year Attended"

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- Enter "Character Trait," "Tree," "Color," and "Wadjnicks" (if known)
- 5. Verify Privacy settings:
 - the default is set to show your email, phone & address on the website. If you do not wish for your contact information to be shown, uncheck the appropriate boxes.
- 6. Select "Register"
 - You are now registered, your leaf is green, your contact information is available and you are "logged in" to the website

Add Another Year

Example: You registered as a Camper in 1970, now you want to add your Counselor information for 1974

- 1. Login to the website (Note, if you just completed your registration you are already logged in)
 - Select "Log in" at the top right corner of the website
 - Enter your email & password
 - Select the "Log in" button
- 2. Select "Hello [Name]" to open the "Manage Your Account" page
- 3. Scroll down to the "Wildwood Camper Info" section
- 4. Select the "Add Another Year" button
 - Enter your "Wildwood Camper Information" for the additional year.
 - Select the "role" for which you are registering (camper, counselor, CIT, protector)
 - Enter: "Year Attended"
 - Enter "Character Trait," "Tree," "Color," and "Wadjnicks" (if known)
- 5. Select the "Save Profile" button
- 6. Repeat steps 4-5, as required

Need Help?

• Send an email or call Roz McCreery at <u>roz.mccreery@cox.net</u> or (757) 303-0511